

MINUTES OF THE
MEETING
OF THE
AUDIT & COMPLIANCE COMMITTEE
FRIDAY, JUNE 15, 2012– 8:45 A.M.

Present:

Committee Members

Roderick Bashir
Michele Bush
James Clayborne
Judy Baar Topinka, via telephone

Board Members

Devon Bruce
Steven Powell

Staff

Andrew Armonaitis
William Atwood
Johara El-Harazin
Adanna Ene, via telephone
Tim Kominiarek
Scott Richards
Linsey Schoemehl
Katherine Spinato
Alise White, via telephone

Guests

State Retirement Systems
Tim Blair, Jane Waldeck
Office of the State Treasurer
Bridget Byron
Office of the Comptroller
Alexis Sturm, via telephone
Marquette Associates
Brian Wrubel, Elizabeth Francis, David Smith
Loop Capital
Jason Parks
SEIU
Edgar Hernandez

Absent:

Committee Member

Thomas Hoffman

ROLL CALL

Chairman Bush called the meeting to order at 9:05 a.m. The Secretary called the roll and noted that a quorum was present.

MINUTES OF PREVIOUS MEETING

Mr. Bashir moved to approve the minutes of the Audit & Compliance Committee meeting held April 6, 2012, in the form previously submitted. Senator Clayborne seconded and the motion passed unanimously.

REPORT OF THE CHAIRMAN

Audit Chair Bush reported that Board Chairman Bruce had disclosed that he had been retained for legal representation in the legal matters with the City of Dixon and Clifton Larson, and that he would recuse himself from any discussion and voting in any matters relating to either entity.

REPORT ON FY 2012 AUDIT

Ms. White reported that compliance work had commenced for the FY 2012 audit and that the auditors were present conducting fieldwork.

STAFF PERSONAL TRANSACTION REPORTS

Ms. Spinato reported that there were no exceptions to report to the Staff's Monthly Personal Interest Statements for the quarter ending March, 2012.

COMMISSION RECAPTURE REPORT

Ms. Spinato stated that the Commission Recapture Report for the quarter ending March 2012 had previously been distributed. Mr. Bashir moved to approve the Commission Recapture Report for the quarter ending March 31, 2012. Senator Clayborne seconded and the motion passed unanimously. (Official minutes contain attachment.)

RECORD OF VOUCHERS

Chairman Bush stated that the Record of Vouchers for the months of January, February and March, 2012, were previously distributed. Mr. Bashir moved to approve the Records of Vouchers for the months of January, February and March, 2012, as previously submitted. Senator Clayborne seconded and the motion passed unanimously. (Official minutes contain attachments.)

TRAVEL – APPROVAL FOR THIRD PARTY REIMBURSEMENT

Ms. Spinato referred the Committee Members to the memorandum "Third Party Travel Reimbursement" dated June 5, 2012 and requested approval for the travel of William Atwood to the RFK Compass Conference held in Hyannis Port, MA on June 26-28, 2012, as outlined in the memorandum. Mr. Bashir moved to approve the travel as outlined in the memorandum. Senator Clayborne seconded and the motion passed unanimously. (Official minutes contain attachment.)

ETHICS MATTERS

Placement Agent Contact Report

Ms. Schoemehl referred to the memorandum "Placement Agent Contact Report Q4 FY 2012" dated June 4, 2012, and reviewed. Following review, Mr. Bashir moved to accept the report. Ms. Bush seconded and the motion passed unanimously. (Official minutes contain attachment.)

Board Member Timesheets

Chairman Bush reminded the appointed Board Members to submit their quarterly timesheets.

UNFINISHED BUSINESS

None.

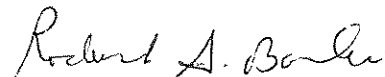
NEW BUSINESS

Mr. Bashir stated that he was resigning from the Committee and recommended Mr. Powell to serve on the Audit & Compliance Committee.

NEXT MEETING AND ADJOURNMENT

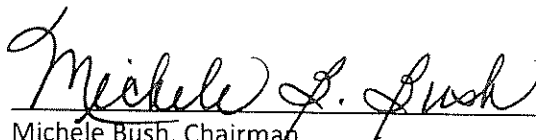
Chairman Bush stated that the next meeting of the Audit & Compliance Committee was scheduled to be held Friday, September 28, 2012. At 9:15 a.m., there being no further business to come before the Committee, Mr. Powell moved to adjourn. Senator Clayborne seconded and the meeting was adjourned.

Respectfully submitted,



Roderick S. Bashir, Vice Chairman

Illinois State Board of Investment



Michele Bush, Chairman

Audit & Compliance Committee